



City of Gaithersburg

31 South Summit Avenue
Gaithersburg, Maryland 20877

Mayor and City Council Planning Retreat Session Minutes Gaithersburg Upcounty Senior Center Monday, February 25, 2013

A Mayor and City Council Planning Retreat Session was called to order with Mayor Katz presiding. Council Members present: Jud Ashman, Cathy C. Drzyzgula, Henry F. Marraffa, Michael A. Sesma, Ryan Spiegel. Staff present: City Manager Tony Tomasello, Director of Finance and Administration Harold Belton, Director of Community and Public Relations Britta Monaco, Community Services Division Chief Maureen Henerdon, Economic Development Director Tom Lonergan, Director of Public Works Jim Arnoult, Director of Parks, Recreation and Culture Michele Potter, Director of Planning and Code Administration John Schlichting, Chief of Police Mark Sroka, Lead, Long Range Planning Rob Robinson, Engineering Services Director Ollie Mumpower, Assistant to the City Manager Cindy Hines.

I. [CALL TO ORDER](#)

II. [WELCOME AND INTRODUCTIONS](#)

III. [FY 2014 DRAFT STRATEGIC PLAN](#)

A. [Department Presentations](#)

Staff presented the Draft Strategic Plan. Each of the 10 Strategic Directions were presented by staff and discussed by the Mayor and Council.

B. [Review & Feedback](#)

IV. [CAPITAL IMPORVEMENTS PLAN](#)

A. [Staff Presentation](#)

Staff presented the Capital Improvements Plan (CIP). Discussion focused on Existing Projects and Unfunded and Underfunded Projects. There will be a follow up presentation on the Unfunded Capital Projects in March.

a) [Exisiting CIP Account Reviews](#)

b) [Unfunded Projects \(Existing & Potential New Accounts\)](#)

B. [Feedback / Prioritization](#)

V. [CLOSING COMMENTS](#)

VI. ADJOURNMENT

The Planning Retreat ended at approximately 9:15 p.m.